

# GREEN TOWNSHIP BOARD OF EDUCATION

## AGENDA

**Regular Meeting  
February 19, 2025**

**Time: 7:00 p.m.**

**Place: Green Hills School - Library**

### **I. CALL TO ORDER**

#### **A. FLAG SALUTE**

#### **B. OPEN PUBLIC MEETINGS ACT STATEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

#### **C. ROLL CALL**

		Term	Roll Call
Mr.	CJ Bilik	2025	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2027	
Mrs.	Alyssa Eisner	2027	
Mrs.	Heather Ellersick	2027	
Mrs.	Amy Jones	2025	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

#### **D. Mission**

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

## **II. PRESENTATIONS**

A. Initial Budget Planning Presentation by Dr. Jennifer Cenatiempo

B. Mid - Year iReady Presentation and High Impact Tutoring Update by Dr. Jennifer Cenatiempo

## **III. CORRESPONDENCE**

## **IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## **V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. SCESC UPDATE-Mr. Bilik

D. LEGISLATIVE UPDATE-Mrs. Eisner

E. BOARD PRESIDENT'S REPORT - Mrs. Bilik

F. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

HIB: There are 4 HIB to report since the last BOE meeting with 3 unfounded and 1 founded HIB.

Drills: Fire Drill - 2/10/25  
Security Drill - 1/23/25

G. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT - Mrs. Constantino

H. TDC REPORT - Mrs. Cooke

VI. **DISCUSSION ACTION ITEMS**

VII. **BOARD BUSINESS** - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

- 1. Regular Meeting of January 15, 2025. (Attachment)

Motion..... Second.....  
/Roll Call/

B. Motion to accept the HIB Reports from the January 15, 2025 meeting.

Motion..... Second.....  
/Roll Call/

C. Motion to approve the Educational Services Commission of Morris County Rates for Service for the 2025-2026 school year. (Attachment)

Motion..... Second.....  
/Roll Call/

D. Motion to approve the Sussex County Educational Services Commission Rates for Service for the 2025-2026 school year. (Attachment)

Motion..... Second.....  
/Roll Call/

E. Motion to approve Aiden Post to complete his Eagle Scout Project, school garden beautification, during the spring of 2025.

Motion..... Second.....  
/Roll Call/

F. Motion to approve the Green Township School District 2025-2026 school calendar.

Motion..... Second.....  
/Roll Call/

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

**A. CURRICULUM - Mrs. Maureen McGuire, Chairperson**

1. Motion to approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Lori Homentosky	Strengthen Students' ELA Skills Gr 6 - 12	Institute for Educational Development VIRTUAL	3/21/25	Registration: \$295.00
Jeffrey Shotwell	2025 School Security Reimagined: Leveraging Next-Gen Tech to Safeguard Our Schools	Hilton Garden Inn 375 Mt. Hope Rockaway, NJ 07866	3/12/25	No Cost to BOE
Karen Constantino	NJASBO Annual Conference	Ocean Casino 500 Boardwalk Atlantic City, NJ 08401	6/4-6/6/2025	Registration: \$500.00 Accommodations: \$248.00 Meals/Incidentals: OMB rate <u>Mileage: \$138.18</u> Est.Total Cost: \$886.18

Motion..... Second.....  
/Roll Call/

1. Motion to retroactively approve the following professional development request(s):

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Patti Hannemann Janice Faraone Marissa Hardy	Real Time User Experience RXP 2025	Real Time VIRTUAL	2/4-6/25	No Cost to BOE

Motion..... Second.....  
/Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Christine Malloy Lori Homentosky Catherine Nowiczkyk	7th	Alegrias en la Nacional	239 W. 14th Street NYC, NY	3/25/25	Transportation: \$1,250.00 No Cost to the BOE
Kristen Grzymko	8th	Washington DC Trip	Washington DC	June 3-5 2025	No Cost to the BOE

Motion..... Second.....  
/Roll Call/

3. Motion to approve the following staff members as chaperones for the 8th grade trip to Washington DC, June 3 - 5, 2025 at \$165/person per night:

JP Bollette (Administrator)  
Kerry Burneko (Nurse)  
Kristen Grzymko  
Catherine Nowaczyk  
Justin Wynne  
Brian Martin  
Marybeth Stiles

Motion..... Second.....  
/Roll Call/

4. Motion to approve a disbursement from the 8th grade Student Activities account in the amount of \$11,640.00, payable to DoubleTree, for 2 nights accommodations and two breakfasts during the 8th grade class trip to Washington DC, June 3 - 5, 2025.

Motion..... Second.....  
/Roll Call/

5. Motion to approve a disbursement from the 8th grade Student Activities account in the amount of \$2,700.00, payable to Old Town Trolley Tours during the 8th grade class trip to Washington DC, in June 2025.

Motion..... Second.....  
/Roll Call/

6. Motion to approve disbursement from from the 8th grade Student Activities account in the amount of \$1,500.00, payable to California Pizza Kitchen for dinner during the 8th grade class trip to Washington DC, in June 2025.

Motion..... Second.....  
/Roll Call/

7. Motion to approve My Limousine Service to provide (1) 56-passenger luxury motorcoach with lavatory for the Washington DC trip June 3 - 5 2025, with the chauffeur to remain with the group for the duration of the trip, at a cost of \$8,300.00 plus parking fees.

Motion..... Second.....  
/Roll Call/

8. Motion to approve the following disbursement from the 8th grade Student Activities account for the 8th grade dance on May 28, 2025 at a cost of \$44.95 per person, plus 18% gratuity, 7.5% administrative fee, with a guarantee of 45 students, and an additional \$125.00 for the security guard. The \$500.00 deposit is due upon approval, payable to Lake Mohawk Country Club.

Motion..... Second.....  
/Roll Call/

9. Motion to approve disbursement from the 8th grade Student Activities account in the amount of \$650.00, for the Classic Event Package from North Jersey Entertainment to provide a DJ for the 8th grader dance to be held at the Lake Mohawk Country Club on May 28, 2025.

Motion..... Second.....  
/Roll Call/

10. Motion to approve the California Pizza Kitchen Fundraiser Agreement, in which the 8th graders on the Washington DC trip will produce a flyer provided by CPK and in turn the 8th grade class will get 20% of their net food and beverage purchases, excluding tax, gratuity, gift cards and retail purchases excluded, donated back to the class within 60 days. Monies received from the fundraiser will go towards the Class of 2029's Class Gift.

Motion..... Second.....  
/Roll Call/

11. Motion to approve Newton High School Theater's preview of Catch Me If You Can to perform at Green Hills School on March 6, 2025.

Motion..... Second.....  
/Roll Call/

12. Motion to approve student artwork to be submitted to SCCC as part of the Teen Arts 2025 program, at a total cost of \$425.00, for students to attend and for their entries into the program, partially funded by the Art Club.

Motion..... Second.....  
/Roll Call/

13. Motion to approve the dates for Extended School Year for identified special education students on the following dates and times: July 7th through August 1, 2025 from 8:30 am to 11: 30 am.

Motion..... Second.....  
/Roll Call/

14. Motion to approve the 7th & 8th grade classes to help work the concession stand selling pizza at the PTA's Line Dancing Night, to be held on March 14th from 4:00 - 9:00, with monies earned being split between the two classes.

Motion..... Second.....  
/Roll Call/

15. Motion to approve the 8th grade class to participate in the Green Township Clean Communities Fundraiser, on Saturday, May 17, 2025 from 9:00 - 12:00.

Motion..... Second.....  
/Roll Call/

16. Motion to approve the 5th grade class to participate in the following fundraisers for their Camp Mason Trip in October 2025:

Clothing Drive at Green Township School District from March 10 - 19, 2025.

Green Township Clean Communities Fundraiser, on Saturday, May 17, 2025 from 9:00 - 12:00

Motion..... Second.....  
/Roll Call/

**B. FINANCE - Mrs. Kristin Post, Chairperson**

**January 2025 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for January 16, 2025 through February 19, 2025 for a total of \$1,109,059.68 (attachment)

Motion..... Second.....  
/Roll Call/

2. Motion to accept the Board Secretary's monthly certification, as attached, and that as of January 31, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2025 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/



4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of January 31, 2025.

Motion..... Second.....  
/Roll Call/

5. Motion to approve transfers for January 2025.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from January 16, 2025 through February 19, 2025 for the Student Activities Account in the amount of \$2,613.10, Cafeteria Account of \$0.00, and the Business Office Petty Cash Account in the amount of \$30.78. (Attachment)

Motion..... Second.....  
/Roll Call/

7. Motion to approve the 2025-2026 Northern Hills Academy Tuition Rates and Fees for Services, CST & Internet Services, Administrative Support, Professional Development (in service) and Assessment fees. (Rate sheet attached)

Motion..... Second.....  
/Roll Call/

8. Motion to approve the following resolution:

**Resolution**  
**Waiver of Requirements**  
**Special Education Medicare Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2025-2026 school year, and

Whereas, the Green Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Green Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the

County of Sussex an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2025-2026 school year.

**FY 2026 Reimbursement Revenue Projection**

Medicaid-Eligible/Special Education Student Count per NJ SMART 10/15/24 snapshot	<b>21</b>
District Projected Reimbursement Revenue:	<b>\$1,940.40</b>
District Budgeted Reimbursement Revenue Requirement:	<b>\$1,746.36</b>

Motion ..... Second .....  
/Roll Call/

**C. OPERATIONS - Mr. CJ Bilik, Chairperson**

1. Motion to withdraw \$88,254.95 from the maintenance reserve for required maintenance.  
(Attachment)

Motion ..... Second .....  
/Roll Call/

**D. PERSONNEL - Dr. Melissa Vela, Chairperson**

1. Motion to approve the leave request of employee ID#1141, designated as follows for on or about the following days:

<b>Designation</b>	<b>Use of Days</b>
Use of Sick Days Use of Personal Days Use of Family Illness Days	10 Sick Days 3 Personal Days 3 Family Illness Days (March 17-April 7, 2025)
Unpaid Leave	April 8, 2025-June 30, 2025

Motion..... Second.....  
/Roll Call/

2. Motion to accept the resignation of Alison Weatherwalks as the Spring STEM/STEAM Assistant.

Motion..... Second.....  
/Roll Call/

3. Motion to approve Kristin Grzymko as the Spring STEM/STEAM Assistant.

Motion..... Second.....  
/Roll Call/

4. Motion to retroactively approve Kristen Sylvester as the Reading Specialist and Title I Coordinator for the Title I extended day learning program which will be implemented during a 10 week intensive from 1/21/25 to 3/27/25. Ms. Sylvester will support all facets of extended day learning including but not limited to the management of student assessment data, selection of students for support in the program, parent communication, staff support, and student instructional support at a rate of \$50 an hour for up to 20 hours not to exceed \$1,000 to be paid from the Title I funds.

Motion..... Second.....  
/Roll Call/

5. Motion to approve Janice Lawrey as Main Office substitute for the 2024-2025 school year, pending paperwork, at the recommendation of the Superintendent at a rate of \$115 per diem.

Motion..... Second.....  
/Roll Call/

6. Motion to approve Carlos Salazar as substitute custodian for the 2024-2025 school year, at an hourly rate of \$20.00 with no medical benefits, pending criminal history, background check and paperwork, at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

7. Motion to approve Suzanne Ploch, as Library Leave Replacement, starting February 20, 2025 through March 17, 2025, on Step 1 of the Guide, at a rate of \$63,777, prorated, with no medical benefits, at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

8. Motion to approve the termination of employee #1061 effective March 21, 2025, at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

9. Motion to approve Kimberly Unhoch as substitute School Security Officer for the 2024-2025 school year at a rate of \$36.12/hour with no medical benefits, pending criminal history, background check and paperwork, at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

10. Motion to approve Dr. Sanjeevani Jain of Highland Psychiatric Associates to perform evaluations for the school for the 2024-2025 school year at a rate of \$1,250.00 per evaluation.

Motion..... Second.....  
/Roll Call/

11. Motion to approve Scott Roselli as a custodian for the 2024-2025 school year, starting February 20, 2025, or upon receipt of paperwork including criminal history and background check, at a rate of \$45,000, prorated, with benefits, at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

12. Motion to approve Iryna Coleman as part time interventionist for the 2024-2025 school year, starting February 20, 2025, or upon receipt of paperwork including criminal history and background check, at a rate of \$63,777, prorated, without benefits, at the recommendation of the Superintendent. This position is not a tenure track position.

Motion..... Second.....  
/Roll Call/

- E. POLICY - Mrs. Heather Ellersick, Chairperson**

1. Motion to approve the first reading of the following policies.

P 5533, Student Smoking  
P 5701, Academic Integrity  
P 5710, Student Grievance  
P 7441, Electronic Surveillance In School Buildings and On School Grounds

Motion ..... Second .....  
/Roll Call/

2. Motion to approve the second reading of the following policies.

P 5512 Harassment, Intimidation, or Bullying  
P 5516 Use of Electronic Communication  
R 5516 Use of Electronic Communication

Motion ..... Second .....  
/Roll Call/

## **XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on non- agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## **XII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected

- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....

Roll Call/

### **XIII. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

### **XIV. BOARD COMMENTS**

### **XV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

### **Next Meeting Date:**

March 19, 2025

### **Vision**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.